



**UNRWA
PERSONAL HISTORY**

1. Family Name samaan		First Name lama		Father's Name adel		Maiden Name, if any				
2. Date of Birth 09/12/1989		3. Place of birth Syria		4. Nationality at birth Syria		5. Present Nationality Syria		6. Sex Female		
7.		8. Marital Married								
9. Full Address Damascus, hamish Syria				10. Telephone No. +963-11-5124972 +963-958297354		11. (A) Passport/Identity Card No. (B) Registered Refugee No. Email: lama.samaan@hotmail.com				
12. Have you any dependants?										
Name		Date of Birth		Relationship						
13. Have you taken any legal steps towards changing your present nationality? No If <yes> , explain fully										
14. Are any of your relatives employed by UNRWA or a public international organization?										
Name		Relationship			Name of international Organization					
15. What is your preferred field of work ? education and training										
16. KNOWLEDGE OF LANGUAGES										
Language		Reading		Writing		Speaking		Understanding		Mother Toungue
English		Easily		Easily		Fluently		Easily		No
Arabic		Easily		Easily		Fluently		Easily		No
17. For clerical grades only - Indicate speed in words per minute										
LanguageName			Typing			Short Hand				

19. Education .Give full details

(A) University or equivalent

Institute Name	Institute Place	Years Attended		Degree	Main Course	Field Of Study	Exact Title of Degree
		From	To				
al baath university	Syria	Nov-12	Nov-16	Bachelor (BA/BSc)	Education	Foreign Languages	70

(B) Schools or other formal training or education

Institute Name	Institute Place	Years attended		High Class Completed	Certificates or diploma obtained
		From	To		
New Horizons	Syria	Sep-16	Nov-16	web development	certificate in webdevelopment

20. Would you accept employment in any area where the United Nations Relief & Works Agency for Palestine Refugees operate? No If "no" explain why?

21. EMPLOYMENT RECORD. Start with your present post and list in reverse order every employment you have had .

From		Salaries / Annual (\$)		Exact Title of Post :			
From		Starting Salary	Final Salary				
	Still Working						
Name of employer				Post Grade/Step:			
Address of employer				Type of Business:			
				Name of Supervisor:			
				Number of employees supervised by you:			
Reason for Leaving				Kind of employees supervised by you			

Description of duties

Description of Achievements

22. Have you any objections to the Agency making inquiries of your present and / or previous employers ?

No

If "yes" explain why?

23. REFERENCES. List three persons, not related to you , who are familiar with your character and qualifications.

FullName	FullAddress	Business	E-mail	Phone Number

24. State any other relevant facts , specialized hobbies, service in the armed forces including information regarding resid or prolonged travel abroad.

my hobbies: reading, swimming, basketball

25. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted or imprisoned for the violation of any law (exceeding minor traffic violations) ?

No

If "yes" , give full particulars of each case in an attached statement.

26. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct in a respects to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on personal History form renders me liable to termination .

Date : 11/16/2016